

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़ 160019

AGENDA FOR THE
61st MEETING OF THE BOARD OF GOVERNORS TO BE HELD ON 23.6.2023
THROUGH VIDEO CONFERENCING MODE

HOST VENUE: NITTTR, CHANDIGARH

B.61.0 Welcoming the Chairperson and Members

PREVIOUS MEETING(S)

ITEM NO. B.61.1	TO CONFIRM THE MINUTES OF THE 60 TH MEETING OF THE BOARD OF GOVERNORS HELD ON 21.3.2023
	The minutes of the 60 th meeting of the Board of Governors of the institute held on 21.3.2023 at NITTTR, Sector-26, Chandigarh were circulated amongst all the members vide Institute letter No. NITTTR/Dir/PA/320 dated 28.3.2023 (Annexure – I; Pg. No.1 to 12). Since no comments were received from any member, hence, the same may be recorded as confirmed.
(For Consideration & Confirmation)	

B.61.2 ACTION TAKEN REPORT ON PREVIOUS DECISIONS			
ITEM NO.	AGENDA	DECISION	ACTION TAKEN
B.60.1	TO CONFIRM THE MINUTES OF THE 59 th MEETING OF THE BOARD OF GOVERNORS HELD ON 20.10.2022	As no comments were received from any of the esteemed members, hence, the minutes of the 59 th meeting of the Board of Governors held on 20.10.2022 were recorded as confirmed.	Noted

B.44.4.5	<p>UNCALLED FOR ACTION OF MR. SUNIL JASSAL, ASSOCIATE PROFESSOR OF DEPARTMENT OF MECHANICAL ENGINEERING</p>	<p>The institute was advised to approach to the next member(s) to act as Inquiry Officer and report the matter in its next meeting.</p>	<p>The next member Prof. JS Ubhi was requested to give his consent to act as Inquiry Officer vide letter No. 4709 dated 27.3.2023. Prof. JS Ubhi has given his consent to act as an Inquiry Officer vide his email dated 13.04.2023. The letter for appointment of Prof. JS Ubhi as Inquiry Officer and Mrs. Shano Solanki as Presenting Officer are to be signed by Disciplinary Authority.</p> <p>In view of the above, BOG may kindly delegate the power to the Director of the Institute to sign the letters for appointment of above mentioned Inquiry Officer and Presenting Officer on behalf of Chairman, BOG.</p>
B.55.5.5	<p>TO REPORT THE MEETING OF THE COMMITTEE TO LOOK INTO HARASSMENT AGAINST WOMEN</p>	<p>Members advised the Institute to report the reply to be filed by Dr UN Roy in the next BOGs meeting.</p>	<p>Dr UN Roy has submitted the reply to the charge sheet, which is attached as Annexure - II (Separate Booklet).</p>

B.60.3.1	<p>PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATED TO THE INSTITUTE</p>	<p>(10) Status of filling up of vacant posts since last Board Meeting</p> <p>Noted. The correction of 13 Jr. Secretariat Assistant (JSA) posts instead of 10 JSA was also approved.</p> <p>Advt. No.216/2022 have been issued for the posts of Senior Producer (1 No.), Estate Officer (1 No.), Senior Library Information Assistant (2 Nos.), Technician (3 Nos.), Stenographer Grade-II (5 Nos.) and JSA (13 Nos.)</p>	<p>Recruitment process for the post of Non-teaching Staff is under process. The recruitment examination for the said posts (except that of Technician) was held on 10.6.2023 and 11.6.2023.</p>
B.60.5.3	<p>RELIEVING OF AND KEEPING LIEN BY DR. SHIMI SL, ASSOCIATE PROFESSOR, ELECTRICAL ENGG. DEPARTMENT ON HER APPOINTMENT TO THE POST OF ASSOCIATE PROFESSOR AT PEC, CHANDIGARH</p>	<p>The Board approved the request of Dr Shimi SL to relieve her as per institute rules. The Board further approved lien for two years or until her confirmation of services at PEC, Chandigarh, whichever is earlier from the date of her reliving, as per rules.</p>	<p>Action taken vide Office Order No. 9 dated 11.4.2023 for the same. Annexure – III (Pg. No.13)</p>
B.60.5.4	<p>APPOINTMENT OF INDEPENDENT EXTERNAL MONITORS (IEMS) IN NITTTR, CHANDIGARH- REGARDING</p>	<p>The Board approved the appointment of Shri R Kuppan, IRSME (Retd) and Shri Nand Lal Singh, CES (Retd) as nominated by the Ministry of Education, Govt of India, as Independent External Monitors (IEMs) in NITTTR, Chandigarh.</p>	<p>Appointment letters No.NITTTR/Admn/E-1/ PF-MS/2023/304-308/ 309-310 dated 3.5.2023 issued for the same Annexure – IV (Pg. No. 14 to 20).</p>

B.60.5.5	JOINING OF DIRECTOR AND PAY FIXATION	The Board approved the joining of Prof. Bhola Ram Gurjar as Director of the institute on 01.03.2023 (forenoon). The Board also approved his pay fixation at Rs. 2,24,100/- as fixed by the institute in pay matrix-15 (HAG), which was drawn by Prof Bhola Ram Gurjar in his parent cadre preceding his appointment as Director, NITTTR Chandigarh. He will also be entitled to all other usual allowances.	Action taken vide Office Order No.357 dated 15.3.2023 for the same. Annexure – V (Pg. No. 21).
B.60.5.6	TO CONSIDER AND APPROVE THE MOU BETWEEN NITTTR, CHANDIGARH AND DEPARTMENT OF HIGHER EDUCATION, MINISTRY OF EDUCATION, GOVERNMENT OF INDIA FOR THE YEAR 2023-24	The esteemed Members approved the Memorandum of Understanding (MOU) to be signed by the institute with the Department of Higher Education, Ministry of Education, Government of India for the year 2023-24.	Institute vide Ref: NITTTR/Dir/4720 dated 28 March, 2023 has forwarded to Ministry of Education for consideration and necessary action. Annexure – VI (Pg. No. 22).
B.60.6.1	TO CONSIDER PROMOTION UNDER CAS OF DR. K.C. LACHHWANI, ASSISTANT PROFESSOR, APPLIED SCIENCE DEPARTMENT	After deliberations, the Board approved the notional CAS promotion of Dr KC Lachhwani, Assistant Professor, Applied Science Department from stage-1 (pay grade of Rs. 6,000/- as per 6 th CPC) to stage-2 (pay grade of Rs. 7,000/- as per 6 th CPC) from 19.3.2010 to 07.01.2015 from the time of his joining at this institute. However, the arrear would be paid by his then employer (i.e. Engineering College, Bikaner) for the period when he served at Bikaner. The pay of Dr KC Lachhwani will be regulated as per institute rules.	Action taken vide Office Order No. 36 dated 02.05.2023. Annexure – VII (Pg. No. 23).

B.60.6.2	TO CONSIDER AND APPROVE CONTINUATION OF DEAN ACADEMICS, RESEARCH AND DEVELOPMENT REGARDING	The Board approved the continuation of Dr. Maitreyee Dutta as Dean, Academics, Research and Development (A&RD) till the new Dean, A&RD is appointed by the Director.	Action taken vide Office Order No. 89 dated 12.6.2023 for the same Annexure – VIII (Pg. No. 24).
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ITEM NO.B.61.3: ITEMS FOR REPORTING

ITEM NO. B 61.3.1 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS. IV (Part) dated December 6, 2006 and letter No.23-4/2-014-TS-IV dated 11th September, 2014, the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs
2. Annual Report and Audited Accounts
3. Comments in respect of outstanding audit para
4. Progress of Plan and Non Plan expenditure
5. Pending vigilance matters and enquiry report thereto
6. Redressal of public grievances
7. Status of achievement of different target provided in Result Framework
8. Expenditure made in both and Non-Plan Heads, since last Board meeting
9. The release of Plan and Non-Plan fund from the Ministry against the allocation
10. Status of filling up of vacant post since last Board meeting

1. Filling up of backlog vacancies of SC/STs and OBCs

There is no backlog vacancy of SC/ST and OBC at this institute at the present moment.

2. **Annual Report and Audited Accounts**

Annual Accounts of the Institute for the financial year 2022-2023 are under process and will be submitted to office of the Comptroller Audit General of India, Chandigarh on or before 30th June, 2023 for Audit.

3. **Comments in respect of outstanding Audit Paras**

There are 22 outstanding audit paras which are being pursued with the Audit Office for settlement. The details of the 22 outstanding paras are as under: -

Year	No. of Outstanding Para
2002-2003	1
2013-2014	1
2016-2017	3
2017-2018	1
2018-2019	1
2019-2020	5
2021-2022	10
Grand Total	22

However, these paras are not part of the portal of the Central Audit.

4. **Progress of Revenue and Capital Expenditure**

The status of progress of Capital and Revenue Expenditure upto 12.6.2023 given at the Sr. No. 8.

5. **Pending vigilance matters and enquiry report thereto**

There is no vigilance matter in the institute.

6. **Redressal of public grievances**

There is no pending matter of public grievances lying in the institute

7. **Status of achievement of different targets provided in Result Framework Document**

The targets achieved are to be placed on the table for consideration and suggestion of esteemed members.

8. **Expenditure made in the both Capital and Revenue Heads.**

Particulars	(Rs.in lakhs)
	Expenditure from 1.4.2023 to 12.6.2023
Revenue: Training – Recurring & Pension etc. (OH-31)	276.51
Capital: On Recurring (OH-35)	30.91
Revenue: Salary & Retirement Benefits (OH-36)	649.81
Non- Salary: from IRG	25.81

9. Release of Capital and Revenue funds from the Ministry against the Allocation

Rs. In Lakhs

Particulars	Budget Allocation	Grant-in-aid Received as on 12.6.2023
Revenue: Training-Recurring and Pension etc. (OH-31)	300.00	-
Capital: Non-Recurring (OH-35)	200.00	-
Revenue: Salary & Retirement Benefits (OH-36)	2800.00	-
Total:	3300.00	-

10 Status of filling up of vacant posts since last Board meeting

The institute advertised for the following 25 non-teaching positions vide Advertisement No.216/2022 dated 6.11.2022 as approved by BOG in its 58th meeting. The recruitment examination for all (except Technicians) has been conducted on 10 & 11.06.2023.

Group	Name of the post	No. of posts	Pay Matrix Level as per 7 th CPC
A	Senior Producer	1	Level 11 (Rs.67700 – 208700)
	Estate Officer	1	Level 10 (Rs.56100-177500)
B	Senior Library Information Assistant	2	Level 6 (Rs.35400-112400)
C	Technician	3	Level 5 (Rs.29200-92300)
	Stenographer Grade II	5	Level 4 (Rs.26100-81100)
	Junior Secretariat Assistant	13	Level 2 (Rs.19900-63200)

ITEM NO. B.61.4 ITEMS FOR RATIFICATION

ITEMS NO. B.61.4.1	FORWARDING OF APPLICATION OF DR. BS PABLA TO OTHER ORGANIZATION
	Dr. BS Pabla, working as Professor in Mechanical Engineering Department of the institute, has applied for the post of Vice Chancellor, Panjab University, Chandigarh. His application has been forwarded on 29.3.2023 for the same. Annexure - IX (Pg. No. 25) . This is as per the Institute norms.
THE BOARD OF GOVERNORS MAY KINDLY RATIFY	

ITEMS NO. B.61.4.2	FORWARDING OF APPLICATION OF DR. SS PATTNAIK TO OTHER ORGANIZATION
	Dr. SS Pattnaik, who is holding the position of Professor (HAG) of Media Engineering Department of NITTTR has applied for the post of Director, IISER, Mohali. His application has been forwarded on 10.3.2023 for the same Annexure -X (Pg. No. 26) . This is as per the Institute norms
THE BOARD OF GOVERNORS MAY KINDLY RATIFY	

ITEMS NO. B.61.4.3	FORWARDING OF APPLICATION OF DR. SS PATTNAIK TO OTHER ORGANIZATION
	Dr. SS Pattnaik, who is holding the position of Professor (HAG) of Media Engineering Department of NITTTR has applied for the post of Vice Chancellor, Delhi Skill Entrepreneurship University. His application has been forwarded on 10.3.2023 for the same. Annexure - XI (Pg. No. 27) . This is as per the Institute norms
THE BOARD OF GOVERNORS MAY KINDLY RATIFY	

ITEMS NO. B.61.4.4	FORWARDING OF APPLICATION OF Dr. HEMANT KUMAR VINAYAK TO OTHER ORGANIZATION
	Dr. Hemant Kumar Vinayak, who is working as Associate Professor of Rural Development Department has applied for the post of Assistant Professor at Sardar Vallabhai National Institute of Technology, Surat. His application has been forwarded on 21.4.2023 for the same. Annexure - XII (Pg. No. 28) . This is as per the Institute norms.
THE BOARD OF GOVERNORS MAY KINDLY RATIFY	

ITEMS NO. B.61.4.5	FORWARDING OF APPLICATION OF Dr. HEMANT KUMAR VINAYAK TO OTHER ORGANIZATION
	Dr. Hemant Kumar Vinayak, who is working as Associate Professor of Rural Development Department has applied for the post of Associate Professor at Sardar Vallabhai National Institute of Technology, Surat. His application has been forwarded on 30.5.2023 for the same. Annexure - XIII (Pg. No. 29) . This is as per the Institute norms.
THE BOARD OF GOVERNORS MAY KINDLY RATIFY	

ITEMS NO. B.61.4.6	FORWARDING OF APPLICATION OF DR. RAJESH MEHRA TO OTHER ORGANIZATION
	Dr. Rajesh Mehra, Professor of Curriculum Development Centre of NITTTR Chandigarh has applied for the post of Professor at Department of Electronics and Communication Engineering (EEE) at IITM, Gwalior. His application has been forwarded on 28.4.2023 for the same. Annexure - XIV (Pg. No. 30) . This is as per the Institute norms.
THE BOARD OF GOVERNORS MAY KINDLY RATIFY	

ITEMS NO. B.61.4.7	TO APPROVE THE EMPANELMENT OF COUNSEL IN CIVIL WRIT PETITION NO. 3037/2023 IN HON'BLE PUNJAB & HARYANA HIGH COURT, CHANDIGARH
	<p>Dr. Piush Verma had filed Civil Writ Petition No.3037/2023 in the Hon'ble Punjab & Haryana High Court, Chandigarh on 13.2.2023. Hon'ble High Court served notice to respondents and the petition was listed for hearing on 14.2.2023 in urgent list. The information was received in the late evening of 13.2.2023. The petitioner had challenged his termination of services w.e.f. 13.2.2023 (A/N). His appointment was against lien vacancy, which was no longer available after termination of lien i/r/o Prof (Dr.) SS Pattnaik.</p> <p>There was hardly any time to prepare the documents to contest the said CWP, as said petition was listed for hearing on 14.2.2023 in the urgent cases.</p> <p>In the light of above and understanding the gravity of the case and due to short time the competent authority had engage one additional counsel i.e. Shri Vikas Charath, H.No.174, Sector 21, Chandigarh, who was well versed with service matter cases in addition to Shri IS Sidhu. Both appeared before the Hon'ble Pb Hr High Court in the said petition. Annexure- XV (Pg.No.31)</p> <p>The said CWP has been disposed of on 18.5.2023 as withdrawn.</p>
THE BOARD OF GOVERNORS MAY KINDLY RATIFY	

ITEM NO. B.61.5	ITEMS FOR CONSIDERATION AND APPROVAL
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ITEM NO. B.61.5.1	APPROVAL OF THE MINUTES OF 57TH FINANCE COMMITTEE MEETING HELD ON 23.6.2023
	The minutes of the 57 th meeting of Finance Committee held on 23.6.2023 will be circulated to all esteemed Members for approval through circulation.

ITEM NO. B.61.5.2	APPROVAL OF EXPERT PANEL(S) FOR SELECTION COMMITTEE
	The confidential lists of expert panel(s) for Selection Committee will be placed on the table for consideration and approval by the BoGs.

ITEM NO. B.61.5.3	PROPOSAL OF RECRUITMENT OF 'TECHNICIANS' (BEING RENAMED AS TECHNICAL ASSISTANT GRADE-II) AS PER PREVIOUS RECRUITMENT RULES ISSUED BY MOE VIDE F.No.7-7/2015-TS.IV DATED 29.6.2016
	There are anomalies in the common RRs pertaining to Technical Assistant Grade-II issued vide F. No. 23-5/2015-TS-IV dated 07.8.2018 (Annexure-XVI, Pg.No.32 to 35), which have been conveyed to the MoE vide Letter No. NITTTR/Dir/64 dated 15.8.2018 (Annexure-XVII, Pg.No.36). Till the time the anomalies are resolved, the recruitment rules pertaining to Technical Assistant Grade-II are not implementable. Therefore, it is proposed that the recruitment of all vacant posts of Technicians (being renamed as Technical Assistant Grade-II) may be permitted with the recruitment rules previously issued by Ministry of Education vide F. No. F 7-7/2015-TS.IV dated 29.6.2016 (Annexure – XVIII, Page No.37 to 38) with new designations. Three posts of Technician have already been advertised vide advertisement No.216/2022 which are on hold for this permission from BoGs. Additional vacant posts of Technical Assistant Grade-II are also planned to be advertised soon under mission mode recruitment.
THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE	

ITEM NO. B.61.5.4	THE PROPOSAL FOR ADVERTISEMENT OF NON-TEACHING POSITIONS		
The Institute intends to advertise the following posts of non-teaching as per details given against each:			
SR. No.	Designation & Pay Level	Pay Level	Number of posts
1.	Senior Librarian	Level-10	01
2.	Senior Production Assistant	Level-6	01
3.	Cameraman	Level -5	01
4.	Technicians	Level -5	12 (incl 03 already advertised but on hold)
5.	MTS / MSA	Level-1	19
The Institute may be allowed to fill up the above posts as per approved Recruitment Rules. The posts of MTS/MSA are planned to be recruited through National Testing Agency (end to end process).			
THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE			

ADMINISTRATIVE REFORMS
TO CONSIDER THE ADOPTION OF BEST PRACTICES FROM TOP RANKING CFTIs (e.g., IITs)
<p>Background: During the last BOG meeting dated 23.3.2023 Director apprised the esteemed members of BOG that he intends to adopt best practices from top ranking Centrally Funded Technical Institutes (CFTIs) such as Indian Institutes of Technology (IITs) so that various activities of the institute can be managed efficiently and effectively. As a follow up, a committee was constituted vide Office Order No.16 dated 17.04.2023 to (i) examine administrative procedures and best practices followed in various top CFTIs, and (ii) recommend appropriate administrative reforms for smooth and effective functioning of the Institute.</p>

In view of the above background, the committee met on 20.04.2023, 21.04.2023 and 03.05.2023 and examined the statutes of IITs and NITs. As a first set of recommendations, the following points are suggested for implementation:

<p>ITEM NO. B.61.5.5</p>	<p>TO CONSIDER APPOINTMENT OF DEANS AND ASSOCIATE DEANS BY THE DIRECTOR</p>
	<p>Context: As a result of NEP-2020 implementation and follow up programs, there has been a proliferation of activities of the Institute, exploration of international activities, and increased R&D activities in consonance with various initiatives of the Ministry of Education (MoE), Govt. of India. It is felt that to meet the above objectives more faculty members need to be designated as Deans and Associate Deans to enable focused concentration on the specific activities to facilitate the achievement of planned outcomes. In the present scenario of industry 4.0 and NEP 2020, there are several areas and activities of the institute, e.g., Academics, Administration, Alumni Affairs, Industry & Community Outreach, Finances, Infrastructure, Internationalization, Research & Consultancy, Social Justice & Welfare, etc. which need to be administered by Deans and Associate Deans.</p> <p>In view of above, as per the requirements of the institute and suitability of individual faculty members for a given activity, the numbers and appointments of Deans and Associate Deans shall be decided by Director of the Institute. Most of the top CFTIs, e.g., IITs, follow the same practice for the appointment of Deans/Associate Deans. The references of the same are as follows:</p> <p>Ref: Clause 2(K) of Definition at Page No.1 of IIT, Roorkee Statutes is as under:</p> <p>“Dean’ means the Dean appointed by the Director”</p> <p>Ref: Clause 11(2) of ‘The Deans’ at Page No.13 of IIT, Roorkee Statutes is as under:</p> <p>“The Deans and Associate Deans shall be appointed by the Director from amongst the teachers for a period not exceeding three years. They shall hold their offices at the pleasure of the Director.”</p> <p>The copy of Clause ‘2(K) of Definition’ and Clause 11(2) of IIT, Roorkee Statutes is attached as Annexure-XIX (Pg. No. 39 to 41).</p>

	<p>Proposal: The Deans and Associate Deans shall be appointed by the Director from amongst the teachers for a period not exceeding three years. They shall hold their offices at the pleasure of the Director. The appointments shall be reported to the BoG in the next meeting.</p>
<p>THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE</p>	
<p>ITEM NO. B.61.5.6</p>	<p>TO CONSIDER THE HEADSHIP BY ROTATION AMONG THE PROFESSORS AND ASSOCIATE PROFESSORS IN THE DEPARTMENTS/CENTRES/UNITS/SECTIONS, ETC.</p>
	<p>Context: Presently the Institute follows the policy of rotation of Heads of Departments between the Professors of the Department. Senior most Professor is designated as Head of the Department for a period of three years. NITTTR Chandigarh, being a small Institute, has some departments with only one position of Professor. The single Professor in the department has been continuing as Head of the Department for years in the absence of any other Professor in the department. Such a situation deprives the department from possible benefits of creativity and resourcefulness of new leadership. To enable the rotation in true sense and to prepare the faculty to take up position of higher responsibilities, it is proposed that:</p> <ol style="list-style-type: none"> i. From amongst the Professors and Associate Professors, Director will designate Head of Department for a period not more than three years. ii. Head of Department will be designated for a single term at a time with a provision for fresh term of three years after cooling off period of three years. iii. Professors or Associate Professors joining NITTTR, Chandigarh from other Institutes will be designated as Head of Department only after completing two years at this Institute. iv. Head of the Department will be designated by the Director irrespective of the seniority or posts held in past. v. In case there is no Professor or Associate Professor in position in a particular department, Director can designate a Professor or Associate Professor from any other department as Head of such a department.

	<p>Majority of the IITs, NITs, IIITs and leading technical universities and institutions in the country, including all the other three NITTTRs at Bhopal, Chennai and Kolkatta under the same MoE, the headship by rotation is being exercised among the Professors and Associate Professors. A relevant reference is given below:</p> <p>Ref: Clause 22(1) regarding The Head of Department at Page No.24 of IIT, Roorkee Statutes is as under:</p> <p>“Each Department of the Institute shall be placed in charge of a Head who shall be selected by the Director from amongst the Professors and Associate Professors in such manner as may be laid down by the Board from time to time.”</p> <p>Annexure-XIX (P. No. 39 to 41).</p> <p>Proposal: The appointment and rotation of Head of an academic, research, consulting, or administrative unit, such as a department or a centre, will be made by the Director from faculty members who are Professors or Associate Professors. The appointment shall be reported to the BoG in the next meeting. Depending upon the performance of an individual, the maximum tenure of a Head of Department/Centre will be three years.</p>
<p>THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE</p>	
<p>ITEM NO. B.61.5.7</p>	<p>TO CONSIDER PROVIDING THE FURNISHED ACCOMMODATION FOR THE DIRECTOR</p>
	<p>Context: NITTTR Chandigarh is a national institute whose director is appointed for a fixed tenure of five years. The director of the institute can be from anywhere in India. Thus, to facilitate the director for his smooth transition and transfer from the parent institute to NITTTR Chandigarh, the accommodation earmarked as the Director's residence may be provided with fully furnished facilities. This practice is being followed in most of the top CFTIs, e.g., IITs, the reference of which is given below:</p> <p>Ref: Schedule A, Contract of Service, Clause 9 at Page No.9 of IIT, Kanpur Statutes inter-alia provides as under :</p> <p>“The appointee shall be entitled to furnished free of license fee accommodation in the campus of the Institute as may be sanctioned by the BOG of the Institute.” Annexure-XX (Pg. No. 42 to 44)</p>

	<p>Proposal: The accommodation earmarked as the Director's residence may be provided with fully furnished facilities because (i) NITTTR, Chandigarh is a National Institute, (ii) The post of the Director is a tenure post, (iii) Most of the National Institutions follow the practice of providing fully furnished accommodation to the director.</p>
<p>THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE</p>	
<p>ITEM NO. B.61.5.8</p>	<p>TO CONSIDER ALLOWING FACULTY MEMBERS TO CONTRIBUTE TO OTHER DEPARTMENTS / CENTRES AS A JOINT FACULTY</p>
	<p>Context: Institute has some departments with a mix of faculty members with qualification and expertise in different engineering/non-engineering areas. As the faculty members working in these departments have qualification and expertise in engineering disciplines, it is proposed to allow such faculty members and faculty from any other departments to contribute to their basic discipline without compromising on the work of the parent Department / Centre where they have originally been appointed. The change will enable the faculty members to make significant contributions in and promote the development of interdisciplinary education and research in line with NEP 2020. The similar provisions exist in other CFTIs such as IIT Roorkee. <i>Annexure-XXI (Pg. No. 45 to 47)</i></p> <p>The proposed guidelines to designate a joint faculty are listed as <i>Annexure-XXII (Pg. No. 48 to 49)</i></p> <p>Proposal: Depending upon the need of the department / centre, expertise and willingness of a faculty member, the Dean (Academics) can designate a faculty as a Joint Faculty in a recipient department after following the above stated procedure.</p>
<p>THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE</p>	

ITEM NO. B.61.5.9	PROPOSAL FOR RESTRUCTURING OF SANCTIONED POSTS OF STAFF AT THE INSTITUTE
	<p>Institute proposes to restructure the existing sanctioned staff posts to meet the manpower requirements for optimal usage of the human resources to provide the mandated services to the technical education system of the country as a whole and northern region in particular. The need for restructuring has been felt due to the fast technological developments and proliferation of technical education in the last two decades. Some of the changes have been necessitated due to the change in policy and directions received from MoE, Gol. The minutes of the committee constituted for this purpose are attached as (Annexure XXIII, Pg. No.50 to 63) To meet the directives from MOE, Gol and the needs of the system, the Institute proposes to restructure the sanctioned posts, without any increase in the financial requirements on the salary head as under :</p> <ol style="list-style-type: none"> 1. Renaming of technical posts necessitated due to the issuance of common Recruitment Rules (RR) issued by MoE vide F. No. 23-5/2015-TS-IV dated 07.8.2018. 2. Conversion of 02 posts of 'Draftsman' to 02 posts of 'Technical Assistant Grade-II (IT Infrastructure) due to increase in IT infrastructure. 3. Renaming of Hindi Translator and Sr. Hindi Translator's posts as per instructions from MoE vide F. No. 13035-5/2013-RBA dated 06.12.2019. There is no financial implication. 4. Upgradation of the post of Accounts Officer and replacing 04 posts of Personal Assistants with 05 posts of Senior Technicians to generate promotional avenues for lower feeder cadre and to bring at the pay level of Accounts Officer at L-10 i.e. at par with other similar organizations. 5. Proposal for recruitment of 01 post of Section Officer through direct recruitment as per common Recruitment Rules issued by MoE vide F. No. 23-5/2015-TS-IV dated 07.8.2018.
	<ol style="list-style-type: none"> 6. Proposal for replacing posts of Chief Librarian, MSA, and Drivers with various posts (i.e. Asstt Prof, Accountant, Internal Auditor, JSAs and SO) for redistribution of posts and

	<p>structuring of cadre to meet the existing manpower requirement at different levels.</p> <p>The approval of proposed restructuring will enable the Institute to improve the services to the technical education system and meet the requirements for Mission Recruitment by filling up approximately 25 posts by direct recruitment/ promotion in near future.</p>
THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE	

ITEM NO. B.61.5.10	THE PROPOSAL FOR RE-ADVERTISEMENT OF FACULTY POSITIONS DUE TO CORRECTIONS IN ROSTERS																									
	<p>The Institute had advertised following posts of faculties as per details given against each:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Sr. No.</th> <th style="width: 15%;">Advt No.</th> <th style="width: 15%;">Dated</th> <th style="width: 20%;">Vacancies</th> <th style="width: 45%;">Reservations / Remarks</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td style="text-align: center;">197/2021</td> <td style="text-align: center;">1.8.2021</td> <td>3 posts of Assistant professors</td> <td>01 UR & 02 EWS</td> </tr> <tr> <td style="text-align: center;">2.</td> <td style="text-align: center;">215/2022</td> <td style="text-align: center;">7.10.2022</td> <td>Above 3 posts of Assistant Professors were re-advertised.</td> <td>01 UR & 02 EWS Re-advertisement was allowed by BoG 57th Meeting on 8.6.2022 vide agenda No. B.57.5.7</td> </tr> <tr> <td style="text-align: center;">3.</td> <td style="text-align: center;">215/2022</td> <td style="text-align: center;">7.10.2022</td> <td>4 posts of Professors (incl 01 lien vacancy)</td> <td>03 UR (01 lien) & 01 OBC</td> </tr> <tr> <td style="text-align: center;">4.</td> <td style="text-align: center;">215/2022</td> <td style="text-align: center;">7.10.2022</td> <td>7 posts of Associate Professors</td> <td>03 UR, 02 SC, 01 OBC and 01 EWS</td> </tr> </tbody> </table> <p>As a follow up to the representation received from a ST candidate, the roster committee of the Institute reviewed the rosters with the help of external experts. It was found that the rosters and current advertisements were not as per the</p>	Sr. No.	Advt No.	Dated	Vacancies	Reservations / Remarks	1.	197/2021	1.8.2021	3 posts of Assistant professors	01 UR & 02 EWS	2.	215/2022	7.10.2022	Above 3 posts of Assistant Professors were re-advertised.	01 UR & 02 EWS Re-advertisement was allowed by BoG 57 th Meeting on 8.6.2022 vide agenda No. B.57.5.7	3.	215/2022	7.10.2022	4 posts of Professors (incl 01 lien vacancy)	03 UR (01 lien) & 01 OBC	4.	215/2022	7.10.2022	7 posts of Associate Professors	03 UR, 02 SC, 01 OBC and 01 EWS
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	<p>existing guidelines. The committee recommended that fresh rosters need to be prepared and vetted from external experts. The categories of the advertisements will change as per proposed draft rosters. Therefore, it is proposed to cancel the existing advertisements and the Institute may be permitted to re-advertise the above faculty positions (along with 01 more Assistant Professor's additional vacancy available now) after approval of the rosters by the BoG.</p>
<p align="center">THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE</p>	

<p>ITEM NO. B.61.5.11</p>	<p>CONSTITUTION OF REFERRAL BOARD FOR REPRESENTATIONS AGAINST APARs</p>
	<p>NITTTTR Chandigarh follows DOPT instructions for timelines and filling-up APARs for faculty and staff (copy attached). As per the guidelines from DOPT, the copy of APAR is provided to the respective individuals after acceptance of the APARs by accepting authority. After receipt of the copy of APAR, the individual is given 15 days' time for any representation against APAR. Till date, any representation received was sent to reporting officer, reviewing officer and accepting officer. There was no constitution of 'Referral Board' till date. The general guidelines for filling-up the APAR form, provided at DOPT website are attached as (Annexure-XXIV, Pg. No. 64)</p> <p>In view of the above, the Institute proposes the following constitution of 'Referral Board':</p> <ol style="list-style-type: none"> 1. Chairman : To be nominated by the BoGs 2. Two members : To be nominated by the BoGs 3. Director : Member Convener
<p align="center">THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND CONSTITUTE THE REFERRAL BOARD BY NOMINATING THE CHAIRMAN AND TWO MEMBERS</p>	

ITEM NO. B.61.5.12	RE-ENTRUSTMENT OF AUDIT IN RESPECT OF ACCOUNTS OF NITTTTR FOR FURTHER PERIOD OF FIVE YEARS FROM 2023-24 TO 2027-28
	<p>The Ministry of Finance Department of Economic Affairs (Budget Division) has accorded approval for re-entrustment of Audit of Accounts of NITTTTR, Chandigarh to the Comptroller & Auditor General of India under Section 20(1) of the Comptroller and Auditor General's (Duties, Powers and Conditions of Service) Act, 1971 for further period of five years commencing from the financial year 2018-19 to 2022-23. Since, the period of entrustment of Audit of Accounts to CAG is up to the year 2022-23 only, as such, a fresh approval will be required for re-entrustment of Audit of Accounts to CAG for another five years commencing 2023-24. NITTTTR has already requested vide letter No. NITTTTR/Audit/242-243 dated 28.4.2023. (Annexure- XXV (Pg. No. 65 to 66))</p>
THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE	

ITEM NO. B.61.5.13	TO AMEND THE STAFF TRAINING POLICY OF NON-TEACHING STAFF OF THE INSTITUTE																														
	<p>The existing policy for staff training was approved by Finance Committee vide item No. F 50.4.4 dated 18.06.2021 and BOG vide item No. 54.5.1 dated 18.06.2021.</p> <p>Based on the recommendations of Staff Welfare Committee, the following amendments in staff training policy are proposed (Annexure - XXVI, Pg. No. 67 - 68)</p> <table border="1" data-bbox="469 1308 1342 1626"> <thead> <tr> <th rowspan="2">Type of Training</th> <th colspan="2">Current Max. amount for training per person</th> <th colspan="2">Current Max. amount for training per person</th> <th colspan="2">Frequency of Training per person</th> </tr> <tr> <th>One week</th> <th>Two weeks</th> <th>One week</th> <th>Two weeks</th> <th>Current</th> <th>Revised</th> </tr> </thead> <tbody> <tr> <td>Residential Training</td> <td>Rs.35,000/-</td> <td>Rs.50,000/-</td> <td>Rs.45,000/-</td> <td>Rs.60,000/-</td> <td rowspan="2">Once in 3 years</td> <td rowspan="2">Once in 2 years</td> </tr> <tr> <td>Non Residential Training</td> <td>Rs.25,000/-</td> <td>Rs.30,000/-</td> <td>Rs.35,000/-</td> <td>Rs.40,000/-</td> </tr> </tbody> </table> <p>The training of short duration i.e. less than 5 days or costing less than Rs.5000/- may not be included in frequency restriction clause.</p> <p>It is also indicated here that separate registers for records of trainings to be maintained by Establishment. The names for staff training for costing more than Rs.5000/- are to be recommended by Staff Training Committee.</p>						Type of Training	Current Max. amount for training per person		Current Max. amount for training per person		Frequency of Training per person		One week	Two weeks	One week	Two weeks	Current	Revised	Residential Training	Rs.35,000/-	Rs.50,000/-	Rs.45,000/-	Rs.60,000/-	Once in 3 years	Once in 2 years	Non Residential Training	Rs.25,000/-	Rs.30,000/-	Rs.35,000/-	Rs.40,000/-
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THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE																															

ITEM NO. B.61.5.14	TO CONSIDER AND APPROVE THE POLICY FOR HIGHER STUDIES FOR NON TEACHING EMPLOYEES
	<p>The Board of Governors in its 61th meeting vide item No 61.5.8 held on 19.10.2021 advised the Institute to prepare a comprehensive policy on permitting non-teaching employees for higher studies. As per decision of Board of Governors the Director had constituted a Committee to frame comprehensive policy for higher studies for non-teaching employees. The committee went through the existing guidelines, as approved by BOG in the past, for permitting the Non-Teaching employee for higher studies i.e item No. 51.2 of BOG meeting held on 18.3.1989 and BOG item No 3.13 dated 16.3.2005. The Proposal of the Committee for Higher studies for Non Teaching employees is enclosed for consideration and approval of BoGs. (Annexure-XXVII, Pg. No. 69 to 75)</p>
THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE	

ITEM NO. B.61.5.15	NOMINATION OF ONE DIRECTOR, TECHNICAL EDUCATION AND ONE MEMBER OF BOG FOR SCREENING OF CASES OF GROUP 'A' EMPLOYEES.								
	<p>In accordance with FR 56 (j) of CCS Pension Rule 1972, the cases of Group 'A' & 'B' who have attained the age of 50/55 years or have completed 30 years of qualifying service (whichever is earlier), are required to be screened for their further continuation in service.</p> <p>Accordingly, some faculty members of the institute who have attained the age of 50 /55 years or have completed 30 years of qualifying service are required to be screened by the Screening Committee. In order to screen such cases, the Board of Governors of the Institute had approved a Screening Committee as per the following (vide Item No. B.49.9 dated 24.6.1988, item No. B.51.9 dated 18.3.1989 and B.53.5.5. dated 23.3.2021).</p> <table border="1" data-bbox="491 1556 1315 1742"> <tr> <td data-bbox="491 1556 914 1599">Director, NITTTR Chandigarh</td> <td data-bbox="914 1556 1050 1599">Chairman</td> <td data-bbox="1050 1556 1315 1599"></td> </tr> <tr> <td data-bbox="491 1599 914 1666">One Director of Technical Education on the Board</td> <td data-bbox="914 1599 1050 1666">Member</td> <td data-bbox="1050 1599 1315 1666" rowspan="2">To be nominated by Chairman, BoGs</td> </tr> <tr> <td data-bbox="491 1666 914 1733">One member of Board of Governors.</td> <td data-bbox="914 1666 1050 1733">Member</td> </tr> </table> <p>The last meeting of screening committee in respect of group 'A' & 'B' was held on 18.10.2021.</p>	Director, NITTTR Chandigarh	Chairman		One Director of Technical Education on the Board	Member	To be nominated by Chairman, BoGs	One member of Board of Governors.	Member
Director, NITTTR Chandigarh	Chairman								
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	At present, the Chairman, Board of Governors position in the institute is vacant. In the absence of Chairman, the Board of Governors may kindly nominate one Director of Technical Education as a member and another member from the Board of Governors for Screening Committee, so that the screening process may be completed.
THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND NOMINATE TWO MEMBERS FOR SCREENING	

ITEM NO.B.61.6.1	ANY OTHER ITEM(S) WITH THE PERMISSION OF THE CHAIR
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